



INSTITUTE OF HOTEL MANAGEMENT, AHMEDABAD AT GANDHINAGAR

INFORMATION BULLETIN ON PHYSICAL REPORTING

B.Sc. (H & H A) 2024 – 2025

Dear Candidate,

Greetings from IHM Ahmedabad!

Institute congratulates on securing admission with IHM Ahmedabad.

You are advised to report for Physical document verification at the Institute as per the schedule and guidelines given below.

Date of Physical Reporting : 29th July, 2024 (Monday) to
31st July, 2024 (Wednesday)

Time of Reporting : 10.00 am to 5.00 pm
(Excluding Lunch Hours 12.50 pm to 1.50 pm)

Date of Commencement of Semester : 5th August, 2024 (Monday)

Hostel Allotment : On the date of reporting (if
opting)

List of Documents to be carried along :

1. Duly filled in Registration Form of the Institute (To be downloaded from the Website)
2. Duly filled in Undertakings of General Rules & Regulations of the Institute (To be downloaded from the Website)
3. Duly filled in Undertakings of Attendance Rules of the Institute (To be downloaded from the Website)
4. Duly filled in Undertakings of Anti-Ragging Rules of the Institute (To be downloaded from the Website)
5. 10th Board Mark sheet and Passing Certificate (Original for verification and one self-attested photocopy)

6. 12th Board Mark Sheet and Passing Certificate (Original for verification and one self-attested photocopy)
7. School Leaving Certificate / Transfer Certificate (Original for verification and one self-attested photocopy)
8. NCHMCT Admission Allotment Letter (Original for verification and one self-attested photocopy)
9. Fees (Semester Fees) : Refer Fees Structure on institute's website

Institute's Total Semester Fees (1 st Semester)	=	₹ 81,390/-
Seat Acceptance Fees paid by candidate during the Online Counselling Process with NCHMCT	-	₹ 20,000/- (Please carry receipt of the payment at the time of Physical reporting)
Therefore, remaining fees to be paid	=	₹ 61,390/-

For payment of remaining fees of ₹ 61,390/-, candidate can pay through Institute's own fees website www.ihmafees.in OR can pay through Demand Draft in the favour of 'The Principal, Institute of Hotel Management, Ahmedabad' payable at Ahmedabad/Gandhinagar.

Receipt of the same to be carried along while Physical reporting

10. Undertaking for any Compartment Subject (If Any, to be filled at the Institute)
11. Documents required in support of Claim for Reservation under SC/ST & OBC Category. You are advised to produce your latest OBC Certificate as per the NCHMCT/GOI format in original. The certificate must be issued after April – 2024. Caste Certificate for SC/ST Candidate should be in ENGLISH/HINDI format.
12. Photographs: Passport Size Photographs – 6 nos.
 Father & Mother Passport Size Photographs – 2 nos. (Each)
Note: These photographs must be clicked in Formal Dress only. Grooming is to be maintained.
 For Boys – Formal Dress is Formal Shirt, Trouser and Tie
 For Girls – Formal Dress is Sari or Western Formals
13. Aadhar Card Copy of Student and Father and Mother (Original for verification and one copy)

It is mandatory for the Candidate to report with at least one Parent/Guardian at the time of admission.

The following Uniform to be bought from your side



- Formal White Shirt - 2 nos.
- Formal Black Trouser (Colour Jade Black) (Regular Fit) - 2 nos.
- Black Plain Tie (No Design at all) - 1 no.
- Formal Black Belt - 1 no.
- Pair of Oxford Rounded Black Shoe (For Boys) - 1 no.
- Pair of Black Rounded Belly (For Girls) - 1 no.
- Pair of Plain Black Socks - 2 nos.

Candidate has to carry the following mentioned amount in cash separately for below mentioned things. The payment of the same will be done directly to vendors.

- Departmental Uniforms : (Kitchen, Front Office, F & B Service, Housekeeping) : ₹ 7,500/-
- Kitchen Toolkit : ₹ 1600/-

Hostel Accommodation includes Double and Triple occupancy sharing room having a Bed, a Mattress, a Cupboard, a Writing Table, a Chair, common Toilet & bathroom facility, a common room.

Hostel Allotted candidate needs to carry Demand Drafts/Pay Online (www.ihmafees.in) of ₹ 53,819/- in the favor of 'The Principal, Institute of Hotel Management, Ahmedabad' payable at Ahmedabad/Gandhinagar for Hostel Fees and Caution Deposits.

Fees include charges of Accommodation and Meals (Breakfast, Lunch, Evening Tea, and Dinner).

All the candidates are advised to report for the induction program on 5th August, 2024 at 9.00 am in the above-mentioned uniform only.

We strictly prohibit Ragging in our Institute.

Best Wishes

A.K. Sahoo

Principal I/c